Occupational Certificate

Project Manager

Qualification Details

SAQA QUALIFICATION ID	101869
QUALIFICATION TYPE	Occupational Certificate
QUALIFICATION TITLE	Project Manager
NQF LEVEL	5
DURATION	24 Months
MINIMUM CREDITS	240

Entry Requirements

To enrol in this qualification, a learner must possess one of the following:
A Grade 12 National Senior Certificate (NSC) or National Certificate (Vocational) (NCV) at NQF Level 4. An equivalent NQF Level 4 qualification, demonstrating proven proficiency in Communication and Mathematical Literacy.

Purpose of the Qualification

The purpose of this qualification is to prepare a learner to operate as a Project Manager. A Project Manager applies foundational project management principles to initiate, plan, execute, control, and close out projects effectively to meet stakeholder requirements and deliver business value.

A qualified learner will be able to:

- **Develop** project charters and management plans to guide project execution and control.
- **Manage** project scope, time, cost, and quality effectively.
- **Identify, analyse and control** project risks and manage stakeholders.
- **Lead** project teams and manage project communications and procurement.
- **Monitor and control** project work to ensure delivery against the baseline.
- **Manage** the formal close-out and handover of a completed project.

Curriculum and Module Breakdown

The qualification consists of three compulsory components aligned with QCTO standards to ensure comprehensive skills development and the benefits of a structured learnership:

1. Knowledge Component
2. Practical Skills Component
3. Work Experience Component

Knowledge Modules (80 Credits)

This component covers the foundational theoretical knowledge required for professional project management practice.

- **KM-01:** Project Management Principles and Integration.
- **KM-02:** Project Scope Management.
- **KM-03:** Project Time Management.
- **KM-04:** Project Cost Management.
- **KM-05:** Project Quality and Risk Management.
- **KM-06:** Project HR and Communications Management.
- **KM-07:** Project Stakeholder and Procurement Management.

Practical Skill Modules (100 Credits)

This component focuses on developing hands-on skills through simulated environments and practical application.

- **PM-01:** Initiate a project and develop a project charter.
- **PM-02:** Develop a detailed project. management plan, including scope, schedule, and budget.
- **PM-03:** Execute project plans and manage the project team.
- **PM-04:** Implement quality assurance and risk response plans.
- **PM-05:** Monitor and control project work, costs, and schedules.
- **PM-06:** Manage project communications, procurement, and stakeholder engagement.
- **PM-07:** Close out a project or phase and conduct post-project reviews.

Work Experience Modules (60 Credits)

This component ensures competence is demonstrated in a real-world work environment across the project lifecycle.

- **WM-01:** Processes for initiating projects and conducting feasibility assessments.
- **WM-02:** Processes for comprehensive project planning and baseline creation.
- **WM-03:** Processes for directing and managing project execution.
- **WM-04:** Processes for monitoring & controlling project performance against baselines.
- **WM-05:** Processes for managing project teams, stakeholders, and communications.
- **WM-06:** Processes for administering contracts and project procurement.
- **WM-07:** Processes for formally closing and handing over project deliverables.

EISA Eligibility

Before attempting the EISA, a learner must provide a Statement of Results from a skills development provider, confirming successful completion of:

- all knowledge modules
- all practical modules
- all work experience modules

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